



TSAWWASSEN FIRST NATION
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Tsawwassen First Nation

Policy for Instructional Support Services

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Acting Chief Administrative Officer

Table of Amendments

Section(s) Amended	Date	Order number	Come Into Force Date
s.5.1 amended Sch. A repealed and replaced	11/01/2012	O.001-2012	11/01/2012
s.3 amended s.5.1 amended	05/06/2013	O.067-2013	05/06/2013
Sch. A – School Attendance Records Consent Form removed	13/09/2017	O.056-2017	13/09/2017

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1. Authority

This policy is governed and constrained by applicable laws and regulations of Tsawwassen First Nation – specifically, the *Education, Health and Social Development Act* (Tsawwassen) (“the Act”) and the *Instructional Support Services Regulation* (Tsawwassen) (“the Regulation”). In the event that there is a discrepancy between this policy and the Regulation or the Act, the Regulation or the Act prevails.

2. Purpose

The purpose of this policy is to establish parameters to support the delivery of certain instructional support services to Tsawwassen students (defined as those Members of school age who live on Tsawwassen Lands) and Tsawwassen Members of school age who are ordinarily resident in Canada. These services are intended to

- improve educational outcomes by encouraging full attendance in school, and
- reduce the cost burden associated with attending school.

3. Context

The current *Instructional Support Services Regulation* (Tsawwassen) provides TFN with the authority to provide instructional support services to both Tsawwassen students and Members of school age ordinarily resident in Canada or the United States.

In addition to providing the funding authority, it also requires that Executive Council establish parameters on the delivery of the funding, which should ensure that the assistance is delivered efficiently and effectively.

This policy places parameters around the delivery of:

- Student Allowances for eligible students in grades 7 through 12; and
- Funding support to parents or legal guardians of all Tsawwassen Members of school age ordinarily resident in Canada or the United States to purchase school supplies.

4. Student Allowances

Sections 4.1 and 4.2 of this policy consolidate the relevant sections of the Regulation.

4.1. Student allowances are provided to Tsawwassen students and Tsawwassen Members of school age who are ordinarily resident in Canada on the following basis:

Grade	\$/month (\$)
7	20
8	25
9	25
10	25
11	30
12	35

- 4.2. The allowances provided for in Section 4.1 are based on full-time attendance at school. Allowances will be deducted at the rate of \$1 for every unexcused absence from class. Deductions will be based on the weekly attendance reports provided by schools to the Manager of Education.
- 4.3. The Manager of Education must provide the form set out in Schedule A to parents or legal guardians of eligible children. Parents or legal guardians must sign the form in order to provide the Manager of Education with access to their child’s attendance data. Failure to submit the form will result in non-payment of student allowances. The Manager must make every reasonable effort to follow up with the parents of an eligible student to ensure that they have provided him or her with the authority to receive their child’s attendance records

5. School Supplies

- 5.1. The parent or legal guardian of a Tsawwassen Members of school age ordinarily resident in Canada or the United States are eligible to receive funding to purchase school supplies on the following basis:

Grade	Amount (\$)
Students in Grades 1-4	200
Students in Grades 5-12	200

- 5.2. Prior to the beginning of each school year, the Manager of Education will ensure that the funding amount outlined in section 5.1 is sent to the parent or legal guardian of the eligible Tsawwassen student. Cheques will be made out in the name of the parent or legal guardian.
- 5.3. Funding for school supplies is provided directly to the parent or legal guardian, and he or she or they will receive the funding amount set out in section 5.1 for each school aged child who is in their care.