PUBLIC EVENT PERMIT APPLICATION

Office Use Only:
Public Event Permit No:

PUBLIC EVENT PERMIT TYPE

Please review the TFN Public Event Regulation prior to completing and submitting the application form at:
https://tsawwassenfirstnation.com/pdfs/TFN-Laws-Regulations-Policies/Regulations/Public_Events_Regulation_2022.10.04.pdf

☐ **Indoor Events (Complete Section A)**
☐ **Outdoor Events (Complete Section A and Section B)**

PROPERTY INFORMATION

Property Address:

Event Location on Property:

OWNER INFORMATION (to be completed by head tenant where applicable if TFN is the owner)

Name of Registered Owner (or Head Tenant):

This application is made with my full knowledge and consent:

Signature of Registered Owner/Head Tenant: **Date:**

(Or attach an owner's authorization letter if owner's signature is not provided on this form)

APPLICANT INFORMATION (to be completed if applicant is not the owner)

Name of Contact (If Applicant is a company):

Name of Applicant:

Mailing Address:

City: **Province:** **Postal Code:**

Phone: **Cell:** **Email:**

BUSINESS LICENCE NO.:

All businesses MUST have a valid Business Licence to operate on Tsawwassen Lands. Apply to the Lands Department via email licenses@tsawwassenfirstnation.com for a business licence if you do not have one.

Note: This document does not replace or supersede *TFN Acts* or Regulation requirements.
Public Event Permit Application (March 2026)

This application is made with full knowledge that I am the sole agent for the owner(s) and will be the only contact with Tsawwassen First Nation Lands Department. By signing below the applicant agrees to be solely responsible to pay all policing, clean-up and other costs and agrees to release, indemnify and save harmless the Tsawwassen First Nation, its elected and appointed officers and employees from and against all claims, actions, causes of action, suits, demands, expenses, fees or fines arising from the holding of the event:

Signature of Applicant/Authorized Agent: **Date:**

GENERAL REQUIREMENTS

☐ **Full application package**	**Submit completed Application Form with accompanied drawings and documents to *planningpermits@tsawwassenfirstnation.com* or in-person to the TFN Lands Department, at least 90 calendar days before the first day of any Event. Submissions must be in digital form, hard copy drawings and documents may be requested by TFN after Preliminary Review.**
☐ **Fees and Damage Deposits**	**Public Event Permit fee: $250/day of Event plus applicable taxes.** **Damage Deposit: up to $5000.** **A Fee Slip for Fees and Damage Deposits will be prepared and must be paid in advance of permit issuance.**
☐ **TFN Regulations**	**Review the following TFN Regulations at *https://tsawwassenfirstnation.com/governance-overview/regulations/*** **Public Events Regulation** **Good Neighbour Regulation (Prohibited Noises and Quiet hours)** **Zoning Regulation (Permitted Uses within the Zone)** **Fire Regulation** **Traffic and Parking Regulation**

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☐ **External Agencies**

The following are required to be supplied as part of the Application for all Outdoor Events and may be required for Indoor Events:

Written approval from Fraser Health for any food service

Written approval from Delta Fire

Written approval from Delta Police

Confirmation of BC Special Event Permit Application (if serving alcohol at the special event)

SUBMISSION CHECKLIST

Check the appropriate box below and fill in any additional comments

Section A: Required for all Public Events

Name of Event:

Type of Event:

For Indoor Events Complete Section A, for Outdoor Events Complete both Section A and B

Check all that apply:

For Profit ☐ **Indoor** ☐ **Food** ☐ **Carnival** ☐

Non-Profit ☐ **Outdoor** ☐ **Music** ☐ **Circus** ☐

Other ☐

Description of proposed Event (Attach additional page if needed):

Estimated Attendance (If over 250 Indoor attendees, complete Item 4A and 4B) **Persons**

4A: Delta Fire Written Approval ☐ **Included**

4B: Delta Police Written Approval ☐ **Included**

Date of Event (Provide Calendar if multiple dates):

Hours of Event on each date:

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Full Names of affiliated sponsors or organizations (Attach additional page if needed):

Business Licence Number(s) (Attach additional page if needed):

Will Alcohol be served: **10A: Copy of BC Special Event Permit**	**Yes (if yes complete 10A)** ☐ **Provided** ☐	**No** ☐
Will there be structures or stages? **11A: Confirmation of TFN Building Permit**	**Yes (if yes complete 11A)** ☐ **Building Permit Application Included** ☐	**No** ☐
Location sketch plan	☐ **Included (if over 250 Indoor attendees, to be prepared by registered professional)**	

Section B: Additional Requirements for Outdoor Events

- ☐ **Traffic Management Plan**
- ☐ **Parking Plan**
- ☐ **Water Stations**
- ☐ **Noise Abatement**
- ☐ **Waste Collection and Removal**
- ☐ **Toilet Facilities**
- ☐ **Site Policing or Security**
- ☐ **Delta Fire Written Approval**
- ☐ **Detailed Site Layout and Location Plan (Prepared and signed/sealed by registered professional)**

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